

WASHINGTON COUNTY BEHAVIORAL HEALTH BOARD MEETING MINUTES

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Thursday, June 27~ 7:00 p.m.

Washington County Behavioral Health Board Office
344 Muskingum Drive, Marietta, OH 45750

I. Call to Order, Roll Call

The meeting was called to order by Vice President Brett Nicolas at 6:58 p.m.

II. Pledge of Allegiance

III. Welcome and Introductions

Present

Stacey Adams
Jarrett Barnhouse
Michael Beardmore
Eric Fowler
Larry Hall
Brett Nicholas
Chas Pridgeon, Ph. D.
Jim Raney, Ph. D.
Stephen Schwartz
David White

Absent

Karen Binkley
Tony Touschner
Larry Schwendeman

Staff

David Browne
Hilles Hughes
Miriam Keith
Tara Plaughter

Guests

Dick Wittberg
Christa Holman
Abby Craft
Tim Craft
Doug Pfeifer
Michelle Sturgeon
Lashley Moser
Aleisha Roberson

IV. Public Statements

Tim Craft, representative for “High on Hope” ministries stated that Land of Goshen will be holding a community Open House on July 12, 4-8 p.m. at 1417 Lancaster Street Marietta, Ohio for the opening of Brandi’s Legacy, a 24 bed 6-9 month treatment facility. This will be an Ohio Medicaid Female faith based treatment center with 4 beds designated for pregnant women struggling with addiction. Anyone is welcome to attend the open house. Brandi’s Legacy is also looking for donations or sponsors for the rooms that will house the pregnant women and their babies at the facility. For more information call 304-916-8468.

V. Agenda Revisions

The following revisions were made to the agenda:

Old Business

C. EVE Inc. Proposal

D. Election of Officers

- E. House of Hope Proposal
- New Business
- D. Standing Rules and Procedures
- E. Charters
- F. Life and Purpose Proposal- Peer Recovery

VI. Approval of Minutes – May 23, 2019

Motion #37 .2019

It was moved and seconded (Dr. Pridgeon, Stacey Adams) to approve the minutes of the May 23, 2019 Board meeting. The motion passed with the following votes.

Adams	Barnhouse	Beardmore	Binkley	Fowler	Hall	Nicholas	Pridgeon	Raney	Schwartz	Schwendeman	Touschner	White
Y	Y	Y		Y	Y	Y	Y	Y	Y			Y

Y= Yes N= No A= Abstain

VII. Treasurer’s Report

Treasurer, Mike Beardmore called attention to page one of the report under “Access to Success” the disbursement should read “Washington County Home”. The funds were provided to the Washington County Home to house a Washington County resident. Hopewell Health and Rigel Recovery have installed the GOSH system and are enrolling clients in the program to start submitting invoices for services provided.

Motion #38. 2019

It was moved and seconded (Dr. Raney, Stacey Adams) to approve the Treasurer’s report. The motion passed with the following votes:

Adams	Barnhouse	Beardmore	Binkley	Fowler	Hall	Nicholas	Pridgeon	Raney	Schwartz	Schwendeman	Touschner	White
Y	Y	Y		Y	Y	Y	Y	Y	Y			Y

VIII. Director’s Report

The Memorandum of Understanding (MOU) between the Board and the Washington County Department of Job and Family Services was included in the Board packet. The new office space is roughly 2200 square feet with up to 10 offices available. The MOU shall automatically renew on an annual basis.

Lashley Moser asked how to make a referral to Brandy’s Legacy facility. Tim Craft stated the referral number to Brandy’s Legacy is 304-916-8468.

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IX. Deputy Director's Report

The Washington County Behavioral Health Board (WCBHB) VISTA, Michele Sturgeon is compiling data from previous service provider utilization reports. The data analysis will help to show a progression of mental health and addiction services offered to Washington County residents. The Opioid Hub will be celebrating the one year anniversary on July 11, 2019 at Gold Star Park.

X. Prevention and Recovery Advocate

Miriam Keith attended the three day Ohio Prevention Conference in Columbus, Ohio from June 24-26. Continuing Education Units (CEU's) will now be available to individuals who complete the Adult and Youth Mental Health First Aid Trainings.

The Staff reports were received and will be filed with the minutes.

XI. Agency Reports

A. House of Hope – No updates offered.

B. The Right Path – No updates offered.

C. Life & Purpose – Saturday hours are being offered every other week to help with the demand of services. The Community Resource Center is officially a State 501c3, Federal paperwork will be submitted soon. Doug Pfeifer shared his appreciation for the WCBHB's support.

Stacey Adams asked about the large wait time between a first time appointment request by a client and the available appointment date offered by Life and Purpose. Doug stated many things contribute to the wait time such as small office space, lack of workforce availability in the community, and the large number of intakes. Offering Saturday hours every other week should help reduce the wait time for clients seeking services.

D. EVE, Incorporated – Lashley Moser completed education hours need to apply for a prevention specialist certification after attending the Ohio Prevention Conference in Columbus, Ohio. Prevention services are now being offered in the Boys and Girls Club during summer break. In addition to our local mental health and addiction providers, Lashley added that Mindfulness Holistic Wellness & Healing is a mental health and addiction service provider in St. Mary's, West Virginia.

E. Oriana House- There are currently eight clients at the third street residential treatment facility. A nurse practitioner is scheduled to join the staff at Rigel Residential Center on July 22, 2019. The Medicaid site visit on May 2 has been

completed. Rigel Recovery Services is short staffed, Christa Holman stated there are not enough qualified applicants in the area to keep up with demands. A staff member from Rigel is available to assist with obtaining recovery services during the “Harm Reduction Clinic” held on Thursdays from 2-4 p.m. at the First Congregational Church located at 314 Front Street in Marietta, OH.

Aleisha Roberson, Program Coordinator for the Washington County “Compass” Drug Court shared that one of the clients completed pretesting for the High School equivalency and was accepted into the program with the Career Center. The client will be graduating with a High School Diploma and certified STNA (State Tested Nursing Assistant) by the end of next month. There are currently fourteen active clients, six have one hundred or more days of sobriety. Staff from Oriana/Rigel attended an NDCI (National Drug Court Institute) week long training in June that focused on best practice standards and intervention in lieu of conviction. Oriana House applied for a Federal grant that would be used to staff certified Peer Recovery Supports that would assist in providing weekend hours for “Compass” Drug Court clients. Until that time, Aleisha has made herself available to clients twenty-four hours a day via work cell phone.

F. Hopewell Health- No updates offered.

The agency reports were received and will be filed with the minutes.

XII. Committee Reports

- A. Program Planning & Oversight** – The committee held a meeting on June 25 and discussed proposed motions, May Culture of Quality items, and PAX Good Behavior Games.
- B. Community Relations** – The chair has not been appointed yet.
- C. AoD-** The committee met on June 27 at 6 p.m. to discuss food vendors, press, and entertainment for the second annual Recovery Day scheduled for Saturday, September 21 from 11-3 p.m. at the Armory lawn located at 241 Front Street in Marietta, OH.
- D. Nominating Committee-** See election of officers.

XIII. Old Business

- A. Culture of Quality items (Governance)-**
 - Recruitment/Hiring/Setting Compensation
 - Removal of the ED

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The above items were shared with Board members at the May meeting and discussed during the Program Planning and Oversight Committee meeting.

Motion #39.2019

It was moved and seconded (Dr. Raney, Mike Beardmore) to approve the above Culture of Quality policies and procedures. The motion passed with the following votes:

Adams	Barnhouse	Beardmore	Binkley	Fowler	Hall	Nicholas	Pridgeon	Raney	Schwartz	Schwendeman	Touschner	White
Y	Y	Y		Y	Y	Y	Y	Y	Y			Y

B. Boys and Girls Club Proposal- The Boys and Girls Club proposal was discussed during the Program Planning and Oversight Committee meeting in June. The Washington County Boys and Girls Club (WCBGC) has been approved for a Community Resiliency Reimbursement grant in the amount of \$500,000 provided by the ODMHAS (Ohio Department of Mental Health and Addiction Services). In order to obtain these funds the WCBGC is requesting a revolving fund grant from the WCBHB to assist with initial costs. The grant provided by the WCBHB will be reimbursed within six months after the project’s completion, by February 2022.

Motion # 40.2019

It was moved and seconded (Dr. Raney, Dr. Pridgeon) to authorize the Executive Director to establish a Revolving Fund in the amount of \$60,000 to support the Boys & Girls Club of Washington County Gym Renovation and Activity Space Project expected to be completed over two years, from September 2019 to August 2021. The motion passed with the following votes:

Adams	Barnhouse	Beardmore	Binkley	Fowler	Hall	Nicholas	Pridgeon	Raney	Schwartz	Schwendeman	Touschner	White
Y	Y	Y		Y	Y	Y	Y	Y	Y			Y

C. EVE Inc. Proposal- Staff from EVE Inc. were invited to attend the Program Planning and Oversight Committee to further discuss the proposal. If the proposal is granted, EVE Inc. will provide additional monthly reporting on funds spent toward prevention. Doug Pfeifer informed attendees that Life and Purpose is now certified to offer prevention services.

D.

Motion #41.2019

It was moved and seconded (Dr. Raney, Dr. Pridgeon) to authorize the Executive Director to make a grant to EVE Inc. in the amount of \$39,200 to support School Age Prevention Education and Community Education Outreach from July 1 2019 through June 30, 2020. The motion passed with the following votes:

Adams	Barnhouse	Beardmore	Binkley	Fowler	Hall	Nicholas	Pridgeon	Raney	Schwartz	Schwendeman	Touschner	White
Y	Y	Y		Y	Y	Y	Y	Y	Y			Y

E. Election of Officers- Dr. Pridgeon referenced number six of the standing rules and procedures, election of officers:

“Voting for each office shall be by roll call vote. Each Board member may vote “yes,” “no,” or “abstain” if there is one nominee or indicate the name of the nominee preferred if there is more than one nominee.

A nominee must receive a majority of votes in order to be elected to office. If no candidate receives a majority vote, voting shall continue until one candidate receives a majority vote. If no candidate receives a majority after additional votes, the Board can vote to table the voting for that office until the next or a special Board meeting. In this case, the person currently holding the office shall continue to serve in the interim.”

1. President Nominations- Mike Beardmore, Jim Raney, Dave White, Eric Fowler
Vice President Brett Nicholas opened the floor for nominations for President. There were no new nominations made. The following votes were made for President:

Mike Beardmore	Jim Raney	Dave White	Eric Fowler
Jim Raney	Mike Beardmore		Larry Hall
Stephen Schwartz	Chas Pridgeon		Stacey Adams
Dave White	Brett Nicholas		Jarrett Barnhouse
			Eric Fowler

There was not a majority vote. The following votes were made for the second President Nomination vote:

Mike Beardmore	Jim Raney	Dave White	Eric Fowler
	Brett Nicolas		Stacey Adams
	Chas Pridgeon		Jarrett Barnhouse
	Jim Raney		Mike Beardmore
	Dave White		Eric Fowler
			Larry Hall
			Stephen Schwartz

Eric Fowler was voted in as President of the Washington County Behavioral Health Board with a majority vote 6:4.

2. Vice President Nominations- Brett Nicholas
Vice President Brett Nicolas opened the floor for nominations for Vice President. Eric Fowler was removed as a nominee for Vice President due to being voted in as President. Dr. Raney nominated Mike Beardmore as Vice President. Dr. Pridgeon reminded Board members that the Standing Rules and Procedures indicate that a Board member cannot be nominated for multiple positions. Mike Beardmore was a nominee for President, the suggested nomination was not added. The following votes were made for Vice President:

Brett Nicolas

Stacey Adams
Jarrett Barnhouse
Mike Beardmore
Eric Fowler
Larry Hall
Brett Nicholas
Chas Pridgeon
Stephen Schwartz
Dave White
Jim Raney

Brett Nicholas was voted in as Vice President of the Washington County Behavioral Health Board with a unanimous roll call vote.

3. Treasurer Nominations- Mike Beardmore, Larry Hall

Vice President Brett Nicholas opened the floor for nominations for Treasurer. Jarrett Barnhouse nominated Stephen Schwartz as Treasurer. Stephen Schwartz declined the nomination. The following votes were made for Treasurer.

Mike Beardmore

Larry Hall

Stacey Adams
Jarrett Barnhouse
Mike Beardmore
Eric Fowler
Larry Hall
Brett Nicholas
Chas Pridgeon
Jim Raney
Stephen Schwartz
David White

Mike Beardmore was voted in as Treasurer of the Washington County Behavioral Health Board with a unanimous roll call vote. Dr. Pridgeon informed members of the Board that the Standing Rules and Procedures were violated during this nomination. The Standing Rules and Procedures state that “A person may be nominated for only one office” following this procedure will help to avoid confusion in the future.

F. House of Hope Proposal- The proposal was discussed during the Program Planning and Oversight Committee meeting and included in the Board packet.

Motion #42.2019

It was moved and seconded (Dr. Raney, Dr. Pridgeon) to authorize the Executive Director to make a grant to House of Hope, Inc. in the amount of \$85,000 for continuation for services for Fiscal Year 2019-2020 based upon the submitted budget increase of 20,000. The motion passed with the following votes:

Adams	Barnhouse	Beardmore	Binkley	Fowler	Hall	Nicholas	Pridgeon	Raney	Schwartz	Schwendeman	Touschner	White
Y	Y	Y		N	Y	Y	Y	Y	Y			Y

XIV. New Business

A. Culture of Quality items (Finance & Operations) - The following items were shared with Board members. Items will be discussed and voted on during the July meeting.

- Reserve Funds
- Federal Funds Sub-recipient Monitoring
- Written Documentation of Fiscal Operation
- Federal Fund Internal Controls
- Federal Fun Cost Principle
- Federal & State Fund Procurement

B. Standing Rules and Procedures Amendment- Dr. Raney proposed an amendment to the current Standing Rules and Procedures to include the Program Planning and Oversight charter committee.

Motion #43.2019

It was moved and seconded (Dr. Raney, Dr, Pridgeon) to amend the Standing Rules and Procedures, section 11, Board committees by adding the Program Planning and Oversight Committee, to service as a focal point of the Behavioral Health Board to (1) identify strengths, weaknesses, opportunities, threats, and challenges relating to behavioral health; (2) arrange for the development and update of a strategic plan and action plan to address the challenges; (3) design, implement, and monitor a comprehensive program of mental health and addiction services to meet local community needs; (4) evaluate progress in achieving the program objectives; (5) identify impediments to program success and develop ways to overcome them; and (6) develop specific recommendations for Board approval. The motion passed with the following votes:

Adams	Barnhouse	Beardmore	Binkley	Fowler	Hall	Nicholas	Pridgeon	Raney	Schwartz	Schwendeman	Touschner	White
Y	Y	Y		Y	Y	Y	Y	Y	Y			Y

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C. Charters for Standing Committees- The Program Planning and Oversight Committee Charter and Community Relations Charter follow directly from the Standing Rules and Procedures. The Charters further explain the purpose and expectations of each committee. Each committee will be chaired by the Board President or designee. Dr. Raney ready both proposed charters to the Board aloud. With the passage of both committees the new President, Eric Fowler, will be responsible for attending, or appointing a chair for each committee. David Browne stated that he feels both committees are a valuable asset to the Board. Dr. Pridgeon added that the committees are a vital part of Board functioning and education.

Motion #44.2019

It was moved and seconded (Dr. Raney, Stacey Adams) to approve the Program Planning and Oversight Committee, and Community Relations Charters. The motion passed with the following votes:

Adams	Barnhouse	Beardmore	Binkley	Fowler	Hall	Nicholas	Pridgeon	Raney	Schwartz	Schwendeman	Touschner	White
Y	Y	Y		Y	Y	Y	Y	Y	Y			Y

D. Memorandum of Understanding with DJFS- David Browne asked for a motion to approve the memorandum of understanding between the Washington County Behavioral Health Board and the Washington County Department of Job and Family Services (WCDJFS) in regards to the new office space located at 1115 Gilman Avenue, Marietta, OH.

Motion #45.2019

It was moved and seconded (Dr. Raney, Stacey Adams) to approve the Memorandum of Understanding between the WCBHB and WCDJFS. The motion passed with the following votes:

Adams	Barnhouse	Beardmore	Binkley	Fowler	Hall	Nicholas	Pridgeon	Raney	Schwartz	Schwendeman	Touschner	White
Y	Y	Y		Y	Y	Y	Y	Y	Y			Y

E. Health Officer Designations- Section 5122.01, Hospitalization of mentally ill definition and section 5122.10, Emergency hospitalization of the Ohio Revised Code requires the designation of qualified health officers. David Browne asked for a motion to accept the current list of Life and Purpose Behavioral Health, Health Officers. No other providers are currently designated for this duty.

Motion #46.2019

It was moved and seconded (Stephen Schwartz, Stacey Adams) to accept the current list of Life and Purpose Behavioral Health, Health Officers. The motion passed with the following votes:

Adams	Barnhouse	Beardmore	Binkley	Fowler	Hall	Nicholas	Pridgeon	Raney	Schwartz	Schwendeman	Touschner	White
Y	Y	Y		Y	Y	Y	Y	Y	Y			Y

F. Life and Purpose Proposal- David Browne made a request for a motion to enter into a contract with Life and Purpose to provide a Peer Recovery Supporter at Marietta Memorial Health Primary Care Center for up to twenty hours a week. Linda Sistrunk, Director of Behavioral Health at Marietta Memorial is interested in providing a Peer Recovery Supporter to patients admitted for a substance use disorder or surviving an overdose. The Peer Recovery

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Supporter would offer assistance with assessments and work on a discharge plan with the patient, as well as offer follow-up services once the patient has been released.

Motion #47.2019

It was moved and seconded (Mike Beardmore, Jarrett Barnhouse) to authorize the Executive Director to enter into a contract with Life and Purpose in the amount of \$26,000 to provide a Peer Recovery Supporter for up to 20 hours a week at Marietta Memorial Health Primary Care Center. The motion passed with the following votes:

Adams	Barnhouse	Beardmore	Binkley	Fowler	Hall	Nicholas	Pridgeon	Raney	Schwartz	Schwendeman	Touschner	White
N	Y	Y		N	Y	Y	A	Y	Y			Y

XV. Good of the Order

Dr. Raney brought attention to the Marietta Times announcement that states the Program Planning and Oversight Committee is scheduled to meet July 2 at the Board office. His suggestion was to cancel that meeting due to the move. Administrative Assistant, Tara Plaugher indicated that she had not sent out July meeting dates and times yet and the notification must be a misprint.

Dr. Pridgeon congratulated the new officers of the Board!

XVI. Adjournment

The meeting was adjourned at 9:23 p.m.

Next Meeting:

July 25, 2019

**7:00 p.m. at the Washington County Behavioral Health Board
1115 Gilman Avenue, Marietta, Ohio 45750**

**Respectfully Submitted,
Tara Plaugher**

Board President Signature