

# WASHINGTON COUNTY BEHAVIORAL HEALTH BOARD MEETING MINUTES

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Thursday, July 26~ 7:00 p.m.  
Washington County Behavioral Health Board  
344 Muskingum Drive, Marietta, OH 45750

## I. Call to Order, Roll Call

The meeting was called to order at 7:01 p.m. by President Karen Binkley.

## II. Pledge of Allegiance

## III. Welcome and Introductions

### Present

Jarrett Barnhouse  
Michael Beardmore  
Karen Binkley, Ed. D.  
Eric Fowler  
Brett Nicholas  
LeeAnn Price  
Charles Pridgeon, Ph. D.  
Jim Raney, Ph. D.  
Stephen Schwartz  
Anthony Touschner  
David White

### Absent

Stacey Adams  
Cindy Arnold  
Bill Bauer, Ph. D.  
Larry Hall  
Larry Schwendeman  
Jack Van Kuiken

### Staff

David Browne  
Brent Phipps  
Miriam Keith  
Tara Plaughter

### Guests

Mike Dennis- HoH  
Sheri Shamblin- Hopewell  
Coda Click- Rigel  
Doug Pfeifer- Life & Purpose  
Abby Roach- Community member  
Shay Dunn- Community member  
Sheri Harris- EVE Inc.  
Dick Wittberg- WC Health Dept.  
Tina- Community member

## IV. Public Statements

Shay Dunn stated she is using her long term recovery to advocate for residents of Washington County struggling with addiction. She and other community members with similar lived experience are interested in further ways to offer support services.

## V. Agenda Revisions

The following revisions were made:

- New Business
  - B. Hopewell Health- Washington County Jail
  - C. Hopewell Health- REACH
  - D. Hopewell Health- Rapid Response
  - E. Washington County Health Department/Life&Purpose- Video Conferencing
  - F. Attendance Policy

**VI. Approval of Minutes – June 28, 2018**

Dr. Raney asked that the minutes show his abstention to motion forty nine on page seven of the June minutes.

Tony Touschner asked that the minutes reflect a conversation he initiated on recommending a salary increase for a Washington County Behavioral Health Board employee.

***Motion #54, 2018***

**It was moved and seconded (Dave White, LeeAnn Price)** to approve the minutes of the June 28, 2018 Board meeting with the requested revisions. The motion to approve the June 2018 minutes passed with a unanimous “yes” roll call vote.

**VII. Treasurer’s Report**

David Browne is working on a more consumer friendly financial layout that will be used for the monthly Treasurer’s report. Page six of the report shows an expense of \$3,068 for the Audit that took place in June. Eric Fowler inquired on when disbursements of levy funds for approved contracts will begin. David Browne informed members that levy fund expenditures will be shown on a separate sheet allowing a clear view of transfers of funds and that disbursements are slowly starting.

***Motion #55, 2018***

**It was moved and seconded (Dr. Raney, Eric Fowler)** to approve the Treasurer’s report with a unanimous roll call vote.

**VIII. Director’s Report**

The Administrative Assistant salary was set to \$13. The increase was based on the Administrative Assistant salary position rate from 2010.

The required House of Hope repairs totaled roughly \$23,500. The previous agreement was to split the cost up to \$15,000 to bring the facility up to code. David Browne made a suggestion to award the House of Hope the full amount of \$15,000.

***Motion #55, 2018***

**It was moved and seconded (Tony Touschner, Brett Nicholas)** to award the House of Hope \$15,000 to assist with the cost for updates made to bring the facility up to State codes. The motion to award the House of Hope the full amount of \$15,000 was approved with a unanimous roll call vote.

**IX. Deputy Director’s Report**

Dr. Binkley asked for an update on the meeting with Sally Luken, consultant retained by the National Association on Mental Illness (NAMI). It was brought to Deputy Director Phipps attention during his meeting with Sally Luken that there are state grant opportunities available for renovations to current housing or new facilities for individuals who receive mental health services. Mr. Phipps would like to

apply for the grant and use the funds for renovations to the 5<sup>th</sup> street unit for the use of a group home or additional units on Cisler.

**X. Prevention and Recovery Advocate**

Miriam Keith updated attendees on upcoming events:

Recovery Summit 2018	August 3
NAMI Ohio (meeting to review a County NAMI group)	August 9
Crisis Response Team Meeting with key participants	August 14
Peer Support Training	October 29 – November 2

The Staff reports were received and will be filed with the minutes.

**XI. Agency Reports**

- A. House of Hope** – Mike Dennis was pleased to announce all mandated updates have been completed. There are currently 25 active members. A position description for a part time Activities Director has been published in the Marietta Times; Mr. Dennis would like to have the position filled as soon as possible.  
Dr. Binkley asked about the .25 cent daily attendance fee. Mr. Dennis is working on abandoning the daily attendance fee and revising current yearly due requirements.
- B. The Right Path** – Community pool parties have reached attendance of over 100 in Belpre and Marietta.
- C. Life & Purpose** – Doug Pfeifer was nominated to lead a sub-committee focusing on treatment after attending the Washington County Hub meeting on July 25.
- D. EVE, Incorporated** – Sheri Harris stated that EVE Inc. will not receive additional funds from the Women’s Set Aside Grant. Due to the cut in funds, EVE Inc. is now down to one prevention specialist going into the new school year. A request for funds may be submitted to the Behavioral Health Board to offset the loss of resources to complete commitments for the 2018/19 school year.
- E. Rigel**- Coda Click mentioned Rigel Recovery Services may be relocating to a Marietta downtown location and soon offering services to adolescents. Miss Click stated that she will be absent from the next scheduled meeting because she is getting married!
- F. Hopewell**- Sherry Shamblin stated that Hopewell has posted positions for rapid access and family systems therapy. Roughly 500 individuals are being served at the Belpre clinic and the greatest percentage of clients receive mental health services.

The agency reports were received and will be filed with the minutes.

**XII. Committee Reports**

- A. Program Planning & Oversight Committee (PP&OC)** – The program planning and oversight committee was created to initiate a plan for levy funds, Dr. Raney believes the committee has fulfilled those duties and would like to switch gears. The PP&OC will be meeting the second Tuesday of the month from 1 p.m. – 3 p.m.
- B. Public Information and Education Committee (PI&E)** – The article authored by Doug Pfeifer on Trauma Informed Schools has been reviewed and edited by the PI&E committee. The article will be submitted to the Marietta Times and is scheduled to print the first Saturday of August.
- C. Budget & Finance Committee-** Slight modifications were made to the sliding scale that was approved at the last Board meeting. The updated version was shared with attendees. David Browne point out that clients will only be required to pay 10% compared to the 20% as shown on the previous sliding scale.

**Motion#56, 2018**

**It was moved and seconded (Brett Nicholas, Jim Raney)** to accept the modified sliding scale. The motion to approve the sliding scale passed with a unanimous “yes” roll call vote.

- D. Personnel Committee** – The Overtime and Compensation Policy will be discussed during “Old Business”.
- E. CIT Committee (Ad Hoc)** – The 4<sup>th</sup> annual Crisis Intervention Team training was completed. Re-evaluations have been sent out for further information on the lasting effects of the week long training. Deputy Director Phipps mentioned hearing positive feedback from Sheriff Larry Mincks on the Crisis Intervention Team training provided by the Washington County Behavioral Health Board.

**F. AoD-** Did not meet

**XIII. Old Business**

- A. Bylaws, Article VII: Officers; Tenure and Election/Standing Rules and Procedures #6-**

**Motion#57, 2018**

**It was moved and seconded (Dr. Pridgeon, Tony Tuschner)** to bring the tabled motion #45, Bylaws, Article VII: Officers; Tenure and Election/Standing Rules and Procedures #6 from the June meeting back up for discussion. The motion to bring the tabled motion #45 from the June meeting back up for discussion passed with a unanimous voice vote.

Dr. Pridgeon read the rationale for the Bylaws, Article VII, and Standing Rules and Procedures #6.

**Motion#58, 2018**

**It was moved and seconded (Dr. Pridgeon, Tony Tuschner)** to approve the Bylaws, Article VII: Officers; Tenure and Election/Standing Rules and Procedures #6. The motion to approve the Bylaws, Article VII: Officers; Tenure and Election/Standing Rules and Procedures #6 passed with a unanimous roll call vote.

**B. Overtime and Compensation Policy-**

**Motion#59, 2018**

**It was moved and seconded (Dr. Pridgeon, Tony Tuschner)** to bring the tabled motion #38, Overtime and Compensation Policy from the June meeting back up for discussion. The motion to bring the tabled motion #38 from the June meeting back up for discussion passed with a unanimous “yes” voice vote.

The updated policy was included in the monthly Board packet for members to review prior to the meeting. There were no recommendations to modify the document.

**Motion#60, 2018**

**It was moved and seconded (Dr. Pridgeon, Tony Tuschner)** to approve the Overtime and Compensation Policy with revisions. The motion to approve the updated Overtime and Compensation Policy passed with a unanimous “yes” roll call vote.

**XIV. New Business**

**A. Board Staff Evaluation/Questionnaire-** Dr. Binkley asked that members of the Board complete and return the provided evaluation/questionnaire by the end of August. Absent Board members will be sent the evaluation through mail with a return envelope.

**B. Hopewell Health- Washington County Jail-** Dr. Raney made a recommendation to contract with Hopewell Health for treatment and referral services to Washington County Jail inmates for up to \$20,000 for the current fiscal year.

**Motion#61, 2018**

**It was moved and seconded (Dr. Raney, Eric Fowler)** to contract with Hopewell Health for up to \$20,000 for treatment and referral services provided to Washington County Jail inmates for the current fiscal year. The motion to contract with Hopewell Health passed with a unanimous “yes” roll call vote.

**C. Hopewell Health-REACH-** Dr. Raney made a suggestion to contract with Hopewell Health in the amount of \$30,000 for services provided at REACH, a day treatment program for children and adolescents. The facility is centrally located in Barlow rather than Nelsonville.

**Motion#62, 2018**

**It was moved and seconded (Dr. Raney, Mike Beardmore)** to contract with Hopewell Health in the amount of \$30,000 for services provided at REACH. The motion to contract with Hopewell for services provided in the amount of \$30,000 passed with a unanimous roll call vote.

**D. Hopewell Health- Rapid Response-** Dr. Raney made a recommendation to enter into a contract with Hopewell Health/ Law Enforcement to initiate a Rapid Response team up to \$30,000 per year. Funds for this proposal will be reimbursed based on services provided.

**Motion#63, 2018**

It was moved and seconded (Dr. Raney, Eric Fowler) to contract with Hopewell Health/Law Enforcement to initiate a Rapid Response team up to \$30,000 per year. The motion to contract with Hopewell to initiate a Rapid Response team passed with a unanimous roll call vote.

**E. Washington County Health Department/Life and Purpose- Video Conferencing-** Dr. Raney made a suggestion to provide a pilot grant to the Washington County Health Department (WCHD) in the amount of \$5,000 to start up a pilot project with Life and Purpose for video conferencing with shared clients who have issues which prevent them from utilizing services in a direct face to face manner.

**Motion#64, 2018**

It was moved and seconded (Dr. Raney, Eric Fowler) to provide a grant to the Washington County Health Department in the amount of \$5,000 to initiate a pilot project with Life and Purpose for video conferencing. The motion passed to provide a pilot grant to WCHD in the amount of \$5,000 with a unanimous roll call vote.

**F. Attendance Policy-** Brett Nicholas referred to the Washington County Behavioral Health Board Standing Rules and Procedures section 11 that follows Ohio Revised Code 340.02 stating “The appointing authority is to be notified when a member has in one year missed four board meetings *for any reason* or has missed two meetings without giving prior notice.” Dr. Pridgeon explained the rule encourages a quorum is met for every scheduled meeting.

**XV. Good of the Order**

The first annual mental health and substance use “Recovery Day” is scheduled for September 22, 2018. The day will be spent celebrating recovery. There will be service provider booths, giveaways, food trucks, live entertainment and more.

**XVI. Adjournment**

The meeting was adjourned at 8:54 p.m.

**Next Meeting:**

**August 23, 2018**

**7:00 p.m. at the Washington County Behavioral Health Board  
344 Muskingum Drive, Marietta, Ohio 45750**

Respectfully Submitted,  
Tara Plaugher